

VISTA Data Flow System Management Team (VDMT)

ACTIONS ARISING FROM THE MONTHLY MEETING OF 3 February 2005

Attendees

QMUL: Emerson
Cambridge: Hodgkin, Irwin, McMahon
Edinburgh: Hambly, Williams
Apologies: Lawrence, Stewart

	On	Action	Due* / Status
A(0412)04	MJI	Send WFcams test data to NCH	<i>Ongoing – to do as soon as MJI is happy that data are valid FITS.</i>
A0501-01	JPE	Send ESO FDR documents to Dalton	<i>Closed.</i>
A0501-02	JMS	Finalise FDR attendees: JPE, JMS, MJI, PSB and McPherson in Garching, JRL and STH by telecon and possibly Beard, Folger and Sutherland (or Dalton)	<i>Closed. FDR was held 31 January.</i>
A0501-03	MJI	Send current data definition, e.g. FITS header, to NCH	<i>Closed.</i>
A0501-04	JPE	Request final comments from VSC on UK URD by end January.	<i>These have been requested.</i>
A0501-05	All	Plan for UK Review on about 9 May 2005 to review URD and Functional Spec., describing scientific priorities, how VDFS works, assumptions re Astrogrid and what users are expected to provide. Issue documents ~ 15 April.	<i>Ongoing.</i>
A0501-06	JPE	Agree with Naylor appropriate reviewers from VDUC, Astrogrid, UKIRT etc.	<i>Ongoing.</i>
A0501-07	PMW	Include in the new summary spreadsheet for next meeting: % complete, past quarters and months in current quarter	<i>Closed.</i>
A0501-08	STH	Provide by 14 Jan. new summary spreadsheet for CASU work similar to the new WFAU one.	<i>Ongoing – draft sent to JMS.</i>
A0501-09	STH	Update ETC document and issue by 10 Jan.	<i>Closed. Document was issued and sent to ESO for the FDR.</i>
A0502-01	MJI	Arrange that Phase I WFCAM data is processed before VDUC meeting.	
A0502-02	MJI	Arrange that JRL liaise with VDUC chair for CASU re 21 Feb meeting	

*No specific due date means do as soon as reasonably possible, report back next month.

Date of next meeting: Friday 4 March 2005 11:00 by telecon.

Malcolm Stewart
Chairman VDMT

3 March 2005