

02 Dec 2003

VISTA Data Flow System Management Team (VDMT)

**ACTIONS ARISING FROM THE MONTHLY MEETING OF 02 DEC 2003.**

	<b>ACTION</b>	<b>Due* / Status</b>	<b>BY</b>
<b>A(0310)03</b>	<b>Work with PSB to progress ESO docs</b>	<b>Ongoing</b>	<b>JPE</b>
<b>A(0310)05</b>	<b>Add management information to Twiki (or www site)</b>	<b>Ongoing</b>	<b>JPE</b>
<b>A(0311)01</b>	<b>Provide master list of dates for GANTTs</b>	<b>Ongoing</b>	<b>JPE</b>
<b>A(0311)06</b>	<b>CASU provide WFAU with latest WFCAM/CIRSI data to test WSA data ingestion.</b>		<b>MJI</b>
<b>A(0312)01</b>	<b>Prepare required budget allocation and justification for PPRP (science case to be taken as accepted)</b>		<b>MJI, PMW</b>
<b>A(0312)02</b>	<b>Provide JPE with actual spends in the 3 periods Apr-Oct'02, Oct'02-Mar'03, Apr'03-Oct'03</b>		<b>MJI, PMW</b>
<b>A(0312)03</b>	<b>Discuss Calibration Plan with Calibration WG</b>		<b>NCH, STH</b>
<b>A(0312)04</b>	<b>Talk about best simulations for exercising WSA</b>		<b>MJI, NCH</b>
<b>A(0312)05</b>	<b>Talk to Andy Adamson re keeping regular information flow &amp; telephone contact between JAC&amp;CASU</b>		<b>MJI</b>

\*No specific due date means do as soon as reasonably possible, report back next month.

**Jim Emerson**  
**Chairman VDMT**

**Date of December meeting:** 09 Jan 11.00 Cambridge (11.00 Time TBC)

**Attendees**

Emerson, Hambly, Hodgkin, Irwin, McMahon, Stewart, Williams. Apologies Lawrence

**Near term dates (to Jan 04)**

- 18&19 Dec IR Camera FDR @RAL
- 31 Dec VDFSv1 release
- 5-8 Jan work on preparation of PPRP paper
- 9 Jan VDMT meeting and finalisation of PPRP paper issues
- 12 Jan print & send off papers to PPRP
- 13 Jan papers to PPRP
- 04 February 04 PPRP scrutiny of VDFS (VEGA) proposal
- between 23&27 Feb (date TBD) VoProc meeting
- TBD Apr 04 ESO Deliverables PDR
- 24 May 2004 SPIE manuscripts due